07/13/2020 – EFOG Meeting

 Present: Nena, Ashley, Steve, Liz, Clay, Wendy, Bruno, John

Nena

* Not much to report from Ops Meeting
	+ Will email the recap presentations for the 6-ID door incident and the power outage to the group
* Dates for 2020-3 run have been approved; start 10/1/2020 and end 12/17/2020
* Normal Ops with Flexible Telecommuting will not start any time soon
* There is now discussion about moving to a new operation state: Limited +
	+ This would allow for more staff to be present during the upcoming shutdown
	+ Limited + will not have much impact on EFOG operations
* Shift schedule and DORs will be posted online soon
* Please send Nena your FC resume feedback by this Friday, July 17th

Ashley – FC Training Manual Update Presentation

* The FC Training Manual Update is comprised of the revision of existing material, removal of outdated information, addition of new sections, and style and layout changes
* This is still a work in progress
* All 18 existing modules have been worked on and most of the new information is 80% – 90% ready
* Revisions
	+ Updated gaps in existing information
	+ Rearranged existing information
	+ Removal of information that is no longer relevant
* Content Changes
	+ ESAF
	+ JSA and WPC
	+ New FC Info
	+ APS Hierarchy and Organization Overview
	+ MCR and Ops Overview
	+ Special Topics
	+ Startup/Shutdown
* Style Changes
	+ More Pictures
	+ More links to various items
* Layout Changes
	+ Moving to a wiki based approach
* Other Updates
	+ Video catalog of APS research highlights (list of YouTube Videos)
	+ FC training for the MCR is being revised
	+ Meet the members of the EFOG group slide deck is being created
		- Email sent to the group with Meet the EFOG member PowerPoint; please review your slide and respond back to Ashley with the applicable information
* Review of this manual has brought up ideas for potential improvements to current systems and procedures
* Useful Presentation Links:
	+ New Content Wiki Link: <https://wiki.aps.anl.gov/mis/index.php/Floor_Coordinator_Training_Modules>
	+ Hard Copies of Content:

<https://anl.box.com/s/1ukubggxl5lzsl6tfisqgvzyumtndum3>

* + Old Manual:

<https://www.aps.anl.gov/User-Environmental-Safety-Health/References/FC-Training-Manual>

Bruno

* Brought up that LOTO boards are due every 6 months
	+ Per Nena let us know which boards you complete and use the XINK form
* Ozone monitor sensors need to be replaced before 7/31
* Still working with Evan at 2-ID-A; lid not back on mirror tank yet
* As long as the rails are not modified, per National Elevator, another load test does not need to be done

John

* Work at 1-ID went smoothly; solenoid replaced
* No work at 1-BM today; work may occur on Thursday 7/16
* Opened MH at 4-ID-D for Dave G.
* No routine radiation surveys this week

Wendy

* 2-ID has requested 7/22 as their startup date but this is uncertain at this time
	+ Need to talk to CJ to obtain further information
* Shutdown work: Sector 27 will take out their hydrostatic water line and put the lead back
	+ This work needs a Floor Coordinator and Job Coordinator because Wendy is the CCSM
* Started a yellow sheet list spreadsheet; located both in box and in our shared folder
	+ Job Coordinator and Floor Coordinator columns have been added to this spreadsheet
* EFOG will have a meeting during the week of August 3rd to discuss the work that is scheduled to occur during the next shutdown

Steve

* Continuing to work on training manual and with the training revamp group
* Steve and Clay asked the group if the on-call FC should be notified prior to the MCR resetting trips, etc.
	+ Group concluded that anything other than a warning, the on-call FC should be notified prior to taking any further action

Clay

* 2 jobs to discuss both of which are not CCWP work
	+ Ion Pump Controller replacement at 35-BM
		- Several warnings have been issued over the past week or so and these warnings are indicative that the controller is going bad; controller has been replaced
	+ Verified that there was no RSS impact to the water cooling for the Be window at 1-BM
		- Window will be replaced with a more robust window this Thursday

Ashley

* The Sector 21 control station work started last week
	+ Felix may need to access Sector 20’s cage area; please give Mike Pape a heads up as to when this is going to happen

Liz

* MPE TYSSR completed last Thursday, CNM TYSSR is scheduled for August 4th, working on scheduling Sector 23 GM/CA review
	+ TYSSRs will occur every 2 – 3 weeks for the rest of 2020
* ESAFs are steady but not overwhelming
* Still working with SMEs to update ESAF Experiment Hazard Class webpages